



Terms & Conditions

Version: 8.1 (last updated: 04.11.2022)

These Terms and Conditions apply when you, the Lead Booker (referred to in these terms as “you”, “your” and the “Lead Booker”), make Enquiries and Bookings with the Operator, in person at one of our Venues, via telephone, email, website, App, social channels or otherwise.

Definitions of Terms:

Balance: The balance of the Total Price remaining to be paid in respect of a Booking, after deducting any Deposit [or other monies already received by us in respect of the Booking]

Booking: A reservation at one of our Venues for the provision of an Event which has been confirmed by us in accordance with Section A, Clause 2(b) of these Terms. The term **Booked** shall be construed accordingly

Booking Confirmation Email: The email, identified as a booking confirmation email, we send you to confirm your Provisional Booking setting-out the [Operator], Event Date, time, Venue location, package booked, Total Price and all other Event requirements, and which shows a Booking Reference Number

Booking Management Platform: The website on which you are able to make a Booking directly or review and make changes to elements of your Booking. Links to our websites are given below:

<https://book.revolution-bars.co.uk/login/>

<https://book.revoluciondecuba.com/login>

<https://playhouse-bars.com/book/>

<https://foundersandco.uk/booking/>

Booking Reference Number: The unique code assigned to your Enquiry or Booking

Cancellation Fee: The fee charged if the Event is cancelled after the Cancellation Window Deadline

Cancellation Window Deadline: The date up to which you may cancel the Event without a Cancellation Fee becoming payable. The Cancellation Window Deadline for your Booking will depend upon the type of Event you have Booked. All Cancellation Window Deadlines are set out in Section B of these Terms.

Deposit: the payment made following your Enquiry, or at the time of your booking, in order to secure your Booking. Deposits are explained in Section A Clauses 3 and 4

Enquiry: An enquiry for a Booking at one of our Venues for the provision of an Event

Event: A party, a Masterclass, activity, a meal, drinks or other event, which may take place within a designated room, area, booth or table in one of our Venues or online

Event Date: The date of your Event will take place as per your Booking Confirmation Email.

Event Beyond Our Reasonable Control: As set out in Section A Clause 14

Government Imposed Restrictions: Any law, rule or regulation implemented by the UK government that is in force from time to time. Government Imposed Restrictions do not include guidance issued by the UK government that is not legally binding.

Guests: Anyone in the Group attending the Event .

Lead Booker: The customer who places the original Enquiry or makes the Provisional Booking

No Show: When you and your Guests do not attend your Event. See Section A Clause 12 for implications of No Show

Operator: The entity that operates the Venue in respect of which you have made an Enquiry or at which you have agreed a Provisional Booking or made a Booking. The Operator for the purpose of your contract will depend upon the Venue at which you have made the Booking and will be either Revolution Bars Limited (company number 08838980), Revolution Bars (Number Two) Limited (company number 12376188) or Revolucion de Cuba Limited (company number 08838595), both of which have their registered office addresses at 21 Old Street, Ashton-Under-Lyne, Tameside, OL6 6LA. We will notify you of the entity that is the Operator for the purpose of your Booking in the Booking Confirmation Email.

Package: Any combination of products and/or services.

Pre-Order: Products, food, drink or services selected prior to your Event. See Section A Clause 5

Pre-Order Email: The email requesting that you and your Guests submit your Pre-Order information and notifying you of the deadline for that information.

Provisional Booking: The booking we hold for you pending your payment of the Deposit or providing your payment card details (and our carrying out of a successful pre-authorisation check), and prior to us sending a Booking Confirmation Email

Short Notice Booking: Any Booking or Event for which the relevant latest Cancellation Window Deadline has already passed because of the proximity of the Booking to the proposed date on which the Event will take place.

Whether a Booking is a Short Notice Booking will depend on the type of Event, please see Section B for details of relevant Cancellation Window Deadlines

Venue: Revolution, Revolucion de Cuba, Eventos De Cuba, Founders & Co., PlayHouse or online masterclass where your Event will be held, as specified in your Booking Confirmation Email. Further detail in respect of our Venues is available on our brands' websites.

Terms: These terms and conditions.

Total Price: The total amount payable for the Booking, as stated on your most recent Booking Confirmation Email.

SECTION A:

1. These Terms

- a) If you make an Enquiry or agree a Provisional Booking, you acknowledge and agree that any Booking resulting from that Enquiry will be subject to these Terms.
- b) You will have different rights under certain provisions of these Terms depending on whether you are a business or consumer and we will specify where this is the case. You are a consumer if:
 1. You are an individual; and
 2. You are purchasing products/services from us wholly or mainly for your personal use (not for use in connection with your trade, business, craft or profession).
- c) If you are a business, these Terms, together with the Booking Confirmation Email, constitute the entire agreement between us in relation to your Booking. You acknowledge that you have not relied on any statement, promise, representation, assurance or warranty made or given by or on behalf of us which is not set out in these Terms or the Booking Confirmation Email and that you shall have no claim for innocent or negligent misrepresentation based on any statement in these Terms or the Booking Confirmation Email.
- d) In respect of the contract formed between you and the Operator in accordance with Section A, clause 2(b):
 1. if you are a business or are making the Booking on behalf of a business, the contract will be formed between such business and the Operator;
 2. if you are a consumer making the Booking, the contract will be formed between you as the Lead Guest personally and the Operator; and
 3. the contract formed between you and the Operator will be formed between you and the Operator of the Venue at which your Booking has been made and no entity within the Revolution Bars group shall be responsible in respect of such contract other than the Operator of the Venue at which your Booking has been made.

2. Making an Enquiry or Booking:

- a. When you make an Enquiry or agree a Provisional Booking, we will allocate a unique Booking Reference Number that enables us to track your Enquiry or Provisional Booking.
- b. Your Enquiry or Provisional Booking only becomes binding on us when we have received the required Deposit or Total Price, or, if agreed by us, you have provided payment card details for which we have undertaken a successful pre-authorisation check and we have issued a Booking Confirmation Email to you; at which point the Provisional Booking shall become a Booking and a contract takes effect between us.
- c. If we are unable to accept your Provisional Booking for any reason, we will notify you as soon as reasonably practicable.
- d. It is your responsibility to ensure the details shown on the Booking Confirmation Email are correct and notify us in writing with 3 working days if any of the details are incorrect.
- e. If the Lead Booker is a consumer we will only be able to accept a Provisional Booking made by them if they are aged 18 or over at the time of the Event and can show a valid Passport or Drivers Licence on the Event date as proof.

2. Guests

- a. If any Guest attending your Event is under the age of 18 on the date of the Event, you must contact the Venue in advance to inform them of this. If you fail to inform us of any under Guests under the age of 18 in advance in accordance with this clause then the General Manager of the Venue reserves to decline entry to such Guests
- b. If the Lead Booker or any Guest cannot prove they are aged 18 or over upon arrival at the Venue, or if the Venue has not been contacted and informed prior to the Event date that persons in the party are

under the age of 18, we reserve the right to cancel or forfeit your Booking, terminate the contract, decline entry to you and all your Guests (regardless of whether they are aged 18 or over) and retain the Total Price.

3. Deposits:

- a. If a Deposit is required to confirm your Booking, a Deposit will be charged to the payment card details provided by you in connection with your Booking prior to our acceptance of your Provisional Booking. The value of the Deposit will vary depending upon the Event type, any package of products, and the Venue. More information can be found in Section B.
- b. If you are not asked for a Deposit at the time of making your Enquiry, you may be asked to submit your payment card details in order to confirm your Booking. We may carry out a pre-authorisation check in respect of the credit/debit card provided to ensure you have sufficient sums available to cover the total sums payable in respect of the proposed Booking and by providing your credit/debit card details you authorise us to perform such checks.
- c. Deposits are non-refundable unless the Booking is terminated because an Event Beyond Our Reasonable Control has prevented, hindered or delayed our ability to perform the Booking (see Section A, Clause 14) or you cancel the Booking prior to the Cancellation Window Deadline.
- d. If you have any questions in respect of any Deposit, please contact the Revolution Bars Group Central Sales Team using the details below. The Central Sales Team are the only personnel with authority to refund or vary any Deposit any refunds or variations purported to be agreed by staff at the Venue will only be binding on the Operator if approved by our Central Sales Team.

4. Loss of deposit

- a. Any Deposit will become non-refundable in the following circumstances:
 - i. if you fail to pay us when required to do so in accordance with these Terms;
 - ii. if you do not provide us with the information necessary for us to provide our goods and services to you within the timescales reasonably required by us, such as (without limitation) the number of Guests at your Event;
 - iii. if you or any of your Guests are unable to prove they are over the age of 18 upon arrival at our Venue, or if the Venue has not been contacted and informed prior to the Event date that any Guest will be under the age of 18;
 - iv. if you fail to provide us with any required Pre-Order, or if we have not received the Balance, by the advised deadlines;
 - v. if you cancel your Booking during the Cancellation Window Deadline as set out in section B;
 - vi. if you have exercised your right to postpone your Booking but you have not confirmed in writing to us a new date for the relevant Event within 30 days of you exercising your right to postpone; and
 - vii. if you and your Guests fail to attend the Event Booked and you are recorded as a No Show.
- b. Deposit refunds outside of the above are solely at the discretion of the Revolution Bars Group Central Sales Team.

5. Pre-Orders

- a. Where a Pre-Order is relevant to your Booking, we will send you a Pre-Order Email with information on a selection of products and services from which you are required to Pre-Order.
- b. You must submit your completed Pre-Order on behalf of you and your Guests either by email, telephone, or through our website by the deadline stated in our Pre-Order Email.
- c. If you fail to provide us with your completed Pre-Order by the deadline referred to in Section A, Clause 5(b), we reserve the right to cancel your Booking and terminate our contract with immediate effect. In such circumstances, you will not be entitled to a refund of your Deposit.

6. Short Notice Bookings

- a. In respect of any Short Notice Bookings, the following terms apply:
 - i. You may be required to pay the Total Price before we issue our Booking Confirmation Email to you and the Booking becomes binding on us.
 - ii. You may be required to provide Pre-Orders at the time of Booking.
 - iii. Short Notice Bookings will only be accepted if the above conditions are satisfied
 - iv. If you cancel any Short Notice Booking then all sums paid in respect of that Booking will be non-refundable and you may be required to make further payments to us, as detailed in Section B.

7. Making changes to your Booking (including cancellation)

- a. You can request changes to your Booking (including cancellation or reasonable amendments to the number of people on your Booking) up to the end of the Cancellation Window Deadline. You can do this across most booking types at any time via our Booking Management Platform or by contacting us via email or telephone or using the details provided in your Booking Confirmation Email.
- b. Whilst all changes to Bookings are at our discretion, we will use reasonable efforts to facilitate your requests and we will let you know if the requested change is possible either via our Booking Management Platform, or via telephone or email and, if it is possible, any changes to the Deposit or Total Price as a result of such change.
- c. All requested changes to your Booking are subject to availability and will not be binding on us until confirmed in writing by us.
- d. If any further payments to us are required as a result of any change to your Booking, we reserve the right to withhold confirmation of your requested changes until such payments have been received in full or we have carried out a successful pre-authorisation check in respect of the credit/debit card provided to ensure you have sufficient sums available to cover the total sums payable in respect of the Booking.
- e. If the Total Price of your Booking is less than £750 (inclusive of VAT) and you request to cancel your Booking after the Cancellation Window Deadline has passed, you acknowledge and agree that you will lose your Deposit or, if you have not paid a Deposit, we will charge a fee of £10 per Guest for the number of Guests specified in the Booking Email Confirmation to the card details provided by you.
- f. If the Total Price of your Booking is £750 (inclusive of VAT) or more and you request to cancel your Booking The refund to which you are entitled will depend upon the type of Event you have Booked and the date upon which you give us notice of cancellation, as specified in Section B.

8. Making changes to your booking when impacted by a Government Imposed Restriction, COVID-19 or incapacity

- a. If your Booking cannot proceed because of Government Imposed Restrictions, you have the option of either:
 - i. rescheduling your Booking for another date. If you wish to exercise this option, please see Section A, clause 8(b) for further information;
 - ii. cancelling your Booking and receiving a partial refund in respect of such Booking. If you wish to exercise this option, please see Section A, Clause 8(c) for further information.
- b. If your Booking cannot proceed because of Government Imposed Restrictions and you wish to reschedule your Booking to another date, please contact the venue to do so. The rescheduled date of your Event must be not more than 42 days after the date on which the Event was previously Booked to take place or, if Government Imposed Restrictions are still in place as at the date the Event was previously Booked to take place, not more than 42 days after Government Imposed Restrictions have ceased. All other details of the Booking must remain the same (although changes can be requested in accordance with Section A, Clause 7).
- c. If your Booking cannot proceed because of Government Imposed Restrictions and you wish to cancel your Booking, please contact the venue to do so. The refund to which you are entitled will depend upon the type of Event you have Booked and the date upon which you give us notice of cancellation, as follows:
 - i. If the Total Price of your Booking is £750 (inclusive of VAT) or more, the following shall apply:
 - i. If you notify us of your wish to cancel the Booking at least 42 days prior to the date the relevant Event was due to take place, we will refund any payment made in respect of the Booking, save for the Deposit;
 - ii. If you notify us of your wish to cancel the Booking less than 42 days but more than 28 days prior to the date the relevant Event was due to take place, we will refund 50% of the Balance paid in respect of the Booking. The remaining 50% of the Balance and the Deposit will not be refunded in these circumstances;
 - iii. If you notify us of your wish to cancel the Booking less than 28 days but more than 15 days prior to the date the relevant Event was due to take place, we will refund 20% of the Balance paid in respect of the Booking. The remaining 80% of the Balance and the Deposit will not be refunded in these circumstances;
 - iv. If you notify us of your wish to cancel the Booking less than 15 days prior to the date the relevant Event was due to take, you will not be entitled to a refund of any sums paid in respect of the Booking.
 - ii. If the Total Price of your Booking is less than £750 (inclusive of VAT) and you cancel prior to the Cancellation Window Deadline, you shall receive a full refund of all sums paid in respect of the Booking (including the Deposit);

- iii. If the Total Price of your Booking is less than £750 (inclusive of VAT) and you cancel after the Cancellation Window Deadline has passed, you acknowledge and agree that you will lose your Deposit or, if you have not paid a Deposit, we will charge a fee of £10 per Guest for the number of Guests specified in the Booking Email Confirmation to the card details provided by you.
- d. If we are unable to provide your Booking due to Government Imposed Restrictions then we will notify you in writing and you will have the following options, either:
 - i. Rescheduling the date of your relevant Event to another date. Such date must be not more than 42 days after the date on which the Event was previously Booked to take place or, if Government Imposed Restrictions are still in place as at the date the Event was previously Booked to take place, not more than 42 days after Government Imposed Restrictions have ceased; or
 - ii. Cancelling your Booking and receiving a refund of any payments made in respect of the Booking, excluding the Deposit.
- e. If you are not prevented from attending your Booking by Government Imposed Restrictions but you or any of your Guests test positive for COVID-19 and therefore are unable to attend the Booking, the following terms shall apply:
 - i. provided we receive proof of COVID-19 infection we will provide a a gift card valid for the next 12 months (up to a maximum of 30% of your group size);
 - ii. Should the number of your Guests drop by more than 30% of the original number specified in your Booking Confirmation Email within the stated cancellation period, then the Total Price remains due to be paid but can be converted into additional food and drinks options for the remaining Guests.
 - i. Under these circumstances, at the discretion of Revolution Bars Group central sales team, we also reserve the right to either move your Booking to an alternative date or location within your chosen bar up to 42 days after the original booking date.

9. Changes we may have to make to your Booking or Event

- a. We will contact you as far in advance as reasonably possible to advise any changes we need to make to your Booking or Event.
- b. Reasons for changes may include (but shall not be limited to):
 - i. New, or changes in, laws, rules or regulations or guidance that require us to amend our operating procedures;
 - ii. Updated food or drinks menus, and your original menu selections no longer being available;
 - iii. The products you have pre-ordered are unavailable or out of stock with our suppliers. We will always do our best to find suitable alternatives for you; or
 - iv. Our Venue or any part of it being damaged or dangerous as a result of a force majeure event.

10. Rescheduled Bookings

- a) Save as set out in Section A, Clause 10(b), if you have the right to reschedule your Booking, you may only reschedule such Booking once. If you have rescheduled your Booking once and cannot attend the rescheduled Booking then we will treat the Booking as cancelled and the provisions of Section A, Clause 7(e) of Clause 7(f) shall apply.
- b) If your rescheduled Booking is unable to take place because of a Government Imposed Restriction, you may reschedule your Booking in accordance with Section A, Clause 8(b) shall apply.

11. Cancellation by us

- a. We may cancel your Enquiry, Provisional Booking or Booking and terminate the contract:
 - i. with immediate effect and without notice to you if you fail to pay us when required to do so;
 - ii. with immediate effect in accordance with Section A, Clause 14(b);
 - iii. with immediate effect if you do not, within a reasonable period of our request, provide us with the information necessary for us to provide our products and services to you, such as (but without limitation) the number of Guests at your Event;
 - iv. if the Lead Booker or any Guest attending the Event cannot prove that they are over the age of 18 upon arrival at the Venue, or if the Venue has not been informed prior to the Event date that Guests attending the Event are under the age of 18;
 - v. with immediate effect if you fail to provide us with your Pre-Orders by the deadline advised in the Pre-Order Email;
 - vi. with immediate effect if you and your Guests fail to attend the Event as stated on the Booking Confirmation Email.

12. No Shows

- a. If you and your Guests fail to attend the Event as stated on the Booking Confirmation Email, we will record the failure to attend as a No Show on our system and the contract will terminate with immediate effect.
- b. If you are recorded as a No Show, any monies you have paid in respect of the Booking will be forfeited or, if no monies have been paid, we may charge £10 inclusive of VAT per Guest who does not attend the Event will be charged to the payment card secured at the time of Booking.
- c. No Show charges and/or Deposit forfeits may be waived solely at the discretion of the Revolution Bars Group central sales team. If you have any questions in respect of any Deposit or payment, please contact, the Revolution Bars Group Central Sales Team using the details below. The Central Sales Team are the only personnel with authority to refund or vary any Deposit; any refunds or variations purported to be agreed by staff at the Venue will only be binding on the Operator if approved by our Central Sales Team.

13. Refunds

- a. We will refund any amount that might be due to you in accordance with these Terms
- b. We can only process refunds using the original method of payment. Refunds may take 3-5 working days to process.

14. Events Beyond Our Reasonable Control:

- a. Sometimes things happen that are completely out of our control and in the following circumstances we may need to move your Booking to a different area in the Venue, move to another of our Venues in the same city if possible, postpone or cancel your event if performance of your Booking is prevented, hindered or delayed by an Event Beyond Our Reasonable Control. Events Beyond Our Reasonable Control include (but are not limited to):
 - i. Acts of God, i.e. Flood, drought, earthquake, natural disaster
 - ii. Terrorist attack, civil war, riots, war, armed conflict
 - iii. Epidemic or Pandemic
 - iv. Any new law or any action taken by the UK government or a public authority, including without limitation imposing an export or import restriction, quota or prohibition, or failing to grant a necessary licence or consent
 - v. Collapse of building, fire, explosion or any accident damaging our building, a neighbouring building, or a building in the vicinity, as a result of which our venue premises are deemed unsafe
 - vi. Issues with suppliers that means we are unable to supply the products we agreed to supply
 - vii. Power cut or the failure of any of our utility services
- b. If any of the above apply and we need to make changes to your Booking, we will contact you as soon as reasonably possible. We can cancel your Booking and offer you a full refund or we can postpone your Booking for up to 42 days after the original date of your Event or up to 42 days after the Event Beyond Our Reasonable Control has ceased. If your Booking is amended, we will issue a revised Booking Confirmation Email to confirm the relevant changes.

15. Price

- a. The price of your Booking will be that indicated on the Booking page on our website when you placed your Enquiry and in the Booking Confirmation Email.
- b. Sometimes your Pre-Order Package will be subject to a requirement for you to spend a minimum value in order to secure a particular space or a particular booking date. Where this is the case will notify you when responding to your Enquiry.

16. Our responsibility for loss or damage suffered by you

- a. If you are a consumer, the following terms shall apply:
 - a. Foreseeable loss only; if we fail to comply with these Terms and Conditions, we are only responsible for loss or damage you suffer that would have been reasonably foreseeable as a result of our failure or any failure on our part to use reasonable care and skill. We are not responsible for any loss or damage that was not reasonably foreseeable. Loss or damage is reasonably foreseeable if either it is obvious that it will happen or if, at the time the contract was made, both we and you knew it might happen, for example, if you discussed it with us during the Enquiry or Booking process.
 - b. We do not exclude or limit in any way our liability to you where it would be unlawful to do so. This includes liability for death or personal injury caused by our negligence or the negligence of our employees, agents or subcontractors; for fraud or fraudulent misrepresentation; or for breach of your legal rights in relation to the products/services.

- b. If you are a business, the following terms shall apply:
 - a. we shall not be liable to you, whether in contract, tort (including negligence), breach of statutory duty, or otherwise, for any loss of profit, or any indirect or consequential loss arising under or in connection with this contract;
 - b. our total liability to you for all other losses arising under or in connection with this contract, whether in contract, tort (including negligence), breach of statutory duty, or otherwise, shall be limited to the total sums paid or payable by you in connection with the Booking in relation to which the liability arises; and
 - c. we do not exclude or limit in any way our liability to you where it would be unlawful to do so. This includes liability for death or personal injury caused by our negligence or the negligence of our employees, agents or subcontractors; for fraud or fraudulent misrepresentation; or for breach of your legal rights in relation to the products/services.

17. Miscellaneous Terms

- a. No variation of these Terms shall be effective unless it is given in writing to you by the Operator.
- b. We may transfer our rights and obligations under these Terms to another organisation. We will always tell you in writing if this happens and we will ensure that the transfer will not affect your rights under the contract.
- c. You may only transfer your rights or your obligations under these Terms to another person if we agree to this in writing. This contract is between you and us. No other person shall have any rights to enforce any of its terms. Neither of us will need to get the agreement of any other person in order to end the contract or make any changes to these Terms.
- d. Each of the clauses of these Terms operates separately. If any court or relevant authority decides that any of them are unlawful, the remaining clauses will remain in full force and effect.
- e. If we do not insist immediately that you do anything you are required to do under these Terms, or if we delay in taking steps against you in respect of your breaking this contract, that will not mean that you do not have to do those things and it will not prevent us taking steps against you at a later date. For example, if you miss a payment and we do not chase you but we continue to provide our products/services, we can still require you to make the payment at a later date.
- f. These Terms are governed by English law and you can bring legal proceedings arising out of or in connection with your Booking or these Terms in the English courts. If you are a consumer and live in Scotland you can bring legal proceedings arising out of or in connection with your Booking or these Terms in either the Scottish or the English courts. If you are a consumer and live in Northern Ireland you can bring legal proceedings arising out of or in connection with your Booking or these Terms in either the Northern Irish or the English courts.
- g. Alternative dispute resolution is a process where an independent body considers the facts of a dispute and seeks to resolve it, without you having to go to court. If you are a consumer and are not happy with how we have handled any complaint, you may want to contact the alternative dispute resolution provider we use. You can submit a complaint to the Centre for Effective Dispute Resolution via their website at <http://www.cedr.com/idrs>.

18. Contact Details

- 1. The contact details for Revolution Bars Group Central Sales Team are as follows:
sales@revolutionbarsgroup.com

SECTION B: Cancellation Window Deadlines (Non-COVID-19 related)

PART 1: TABLE FOR FOOD AND/OR DRINKS (EXCLUDING BOTTOMLESS BRUNCH AND PREMIUM BOOTHS)

NOTE: IF THE TOTAL PRICE OF YOUR BOOKING IS £750 (INC. VAT) OR MORE, THIS PART 1 SHALL NOT APPLY AND YOU SHOULD REFER INSTEAD TO PART 3

Event Type	20% Deposit or Payment card details are required	Deadline for Pre-Orders	Cancellation Window Deadline: (before date/time of Event)
Table for restaurant	20% Deposit OR Your payment card details will be taken to secure the Booking and £10 per person will be charged to this card if you cancel after the Cancellation Window Deadline or you are recorded as a No Show	24 hours prior to the date/time of the Event, if applicable	24 hours
Table for drinks	20% Deposit OR Your payment card details will be taken to secure the Booking and £10 per person will be charged to this card if you cancel after the Cancellation Window Deadline or you are recorded as a No Show	24 hours prior to the date/time of the Event, if applicable	24 hours

PART 2: BOTTOMLESS BRUNCH OR PREMIUM BOOTH BOOKING

NOTE: IF THE TOTAL PRICE OF YOUR BOOKING IS £750 (INC. VAT) OR MORE, THIS PART 2 SHALL NOT APPLY AND YOU SHOULD REFER INSTEAD TO PART 3

Event Type	20% Deposit or Payment card details are required	Deadline for Balance Payment (before date of Event)	Deadline for Pre-Orders	Cancellation Window Deadline: (before date of Event)
Bottomless Brunch	20% Deposit OR Your payment card details will be taken to secure the Booking and £10 per person will be charged to this card if you cancel after the Cancellation Window Deadline or you are recorded as a No Show	3 days	3 days prior to the date of the Event	3 days
Premium Booth booking	20% Deposit OR Your payment card details will be taken to secure the Booking and £10 per person will be charged to this card if you cancel after the Cancellation Window Deadline or you are recorded as a No Show	3 days	3 days	3 days

PART 3: BOOKINGS WHERE THE TOTAL PRICE IS £750 (INCLUSIVE OF VAT) OR MORE

Event Type	20% Deposit	Deadline for Balance Payment (before date of Event)	Deadline for Pre-Orders	Cancellation Window Deadline: (before date of Event)
Any Booking that has a Total Price of £750 inc VAT or more	48 hours after Enquiry	42 days (6 weeks)	14 days prior to the date of the Event	42 days prior to the date of your Event – 20% Deposit retained by us 28 days prior to the date of your Event – 50% of the Balance, plus the Deposit shall be retained by us 14 days prior to the date of your Event – 75% of the total value of the booking is retained by us Less than 14 days prior to the date of your Event – not eligible for a refund, all sums paid shall be retained by us.